



FIVE OAKS PTO MEETING AGENDA

Thursday, February 24th, 2022
7:00pm - 8:00pm via Zoom

Those in attendance:

Board Members - Katie Hickenbottom, Jenny Sawyer, Kimberly Hawk, Elizabeth Staly, Rachel Woody

Staff - Brian Foren, Oday Vega Alvarez, Chelle Myers, Kristy Brady, Allyson Dubuque

Parents - Martha Elizondo, Aracely Aguilar, Ashlee Richards, Jennifer Brinkerhoff

Call To Order - 7:02pm

Welcome and Introductions: Board members and school staff introduced themselves.

Review of January Meeting Minutes (approval required) - Motion to approve by Kimberly and seconded by Elizabeth. Minutes approved.

Principal's Report - Allyson Dubuque for Kelly Laverne

Staff very much appreciated the lunch from Qdoba and Valentine's Day treats provided by the PTO this month.

Upon their return from the break after conferences, students participated in community building activities that included a guest speaker from BSD, Gary Westley, who is a member of the Kalapulyan tribe. The students were very engaged and asked relevant questions. They later created door decorations in Advisory classes.

The Eighth Grade Leadership Team successfully held their parent education family meeting via Zoom on February 10th. The next event planned for families will be a Zoom meeting focusing on mental health issues featuring Andy Cartmill with Washington County Health and Human Services. The date has yet to be determined.

A canned food drive is being planned for March that will end before Spring Break. Students will bring supplies to Advisory classes and compete to fill up the principal's office with food donations. More details to follow.

Students will need to start thinking about classes to take next year as course selection starts soon. The Seventh Grade Leadership Team will be going to elementary feeder schools next week to share information and experiences with incoming fifth grade students. A Q&A session via Zoom will be offered on March 8th for parents of sixth and seventh graders regarding course selection for next year.

Outdoor school for sixth graders will occur on April 18th and the 20th-22nd. The 19th is an early release day. There will not be any overnight activities this year. Students will visit Rood Bridge Park, Hagg Lake, Vernonia and Autumn Ridge Park. BSD will provide transportation. More details to follow.

March 7th-11th is Classified Staff Week and March is National Social Work Month, so events are being planned to honor those staff at Five Oaks.

President's Report - Katie Hickenbottom

Staff Appreciation Events: February's events to celebrate school staff included a personalized banner hung in front of the school, a catered lunch from Qdoba, candy treats and drinks on the 7th and sweet treats and macarons from West Coast Sweets on Valentine's Day. The break room was decorated with messages of gratitude from parents who donated to the Support Our School campaign via Paypal.

Spring Fundraiser: The PTO will kick off our big fundraiser the week of April 4th using the FundGive platform that allows students to earn prizes. A prize will be given upon registration even if no money is earned and the grade that gets the most registrations will earn a separate reward. There is no minimum donation required. Our fundraising goal is \$15,000.

Vice President's Report - Jenny Sawyer

Eleven orders were placed at Papa Murphy's this month for a total of \$89.40 raised for the PTO. This event is offered all day the second Friday of every month for the entirety of the school year. Order online for the Tanasbourne location on March 12th and enter code GIVE30.

The GotSneakers fundraiser continues for the rest of the school year. A bin is inside the front office at the school to collect new and/or used athletic shoes only. Check out the [website](#) for details.

Ongoing opportunities to donate include linking AmazonSmile and Fred Meyer/QFC Kroger Rewards cards to FOPTO, the Box Tops app and Bottledrop. Collect cans and bottles and we'll pick them up and turn them in for you! Email treasurer@fiveoakspto.org if interested.

Treasurer's Report - Kimberly Hawk

January Financial Report: The ending bank balance was \$6910. \$96 was deposited in funds from Papa Murphy's, \$300 was deposited from a Benevity Donation and there was a \$14 Paypal donation designated specifically for the Culinary Club. \$50 was spent for the OR Secretary of State renewal fee, \$240 went towards reimbursing an RFF/Fall Grant and \$164 was used from the Staff Appreciation Fund to reimburse a parent who bought the staff a plant, coffee and donuts.

Request for Funds: Chelle Meyers submitted a request for \$100 to pay the registration fee for the 12th Annual Beaverton Middle Schools Multicultural Basketball Tournament on May 14th at the THPRD Athletic Center on Walker Rd. The event is sponsored by the Beaverton Together

Coalition. **Rachel made a motion to approve the request and Elizabeth seconded. The motion was approved.**

Volunteer Coordinator's Report - Rachel Woody

Cafeteria Assistance: Thanks to our dedicated and amazing volunteers in the cafeteria, the PTO has banked an incredible \$580 thus far from BSD, who pays \$10 for every volunteer shift in the school cafeteria. We can still use more volunteers - many shifts are available through myimpactpage.com. First time volunteers need to sign a confidentiality form with Jenny Shields, the lead in Nutrition Services at Five Oaks. She also has a yellow sheet for volunteers to sign and log hours so BSD will compensate us.

Staff Appreciation Committee: Parents who would like to provide hands-on support can join our committee and assist PTO leadership with fresh ideas to celebrate staff! Decorating, providing goodies, flowers, etc. - share your creative skills! Help us plan for Classified Staff Week in March and Staff Appreciation Week in May.

Art Lit: A parent from Rock Creek Elementary has offered to serve as our Art Lit Coordinator but we need six more volunteers to implement this program for all of our students. No prior experience or creative skills are needed as training and materials are provided.

If you can help with any of these, message us at volunteercoordinator@fiveoakspto.org.

Volunteers at Five Oaks must be approved by the district after a background check. Proof of a Covid vaccine or a medical/religious exemption is also required. A link to getting approved for volunteering through Better Impact is available at fiveoakspto.org under the Volunteer tab. Approved volunteers who recently joined Five Oaks will need to add it to see opportunities by messaging Johanna ShROUT at update_volunteer_locations@beaverton.k12.or.us.

Comms Coordinator's Report - Katie Hickenbottom

Stay informed and connected to us with our website, Facebook page and Instagram account. The website now has a Google Translate button! Text **@5oakspto to 81010** to receive text messages with fundraising and meeting reminders. Donate at any time by going to www.fiveoakspto.org/donate.

Open Forum

Katie asked to clarify the days we need cafeteria help the most - it's any but Wednesday.

The next meeting will be held on Thursday, March 17th at 7:00pm via Zoom.

The meeting was adjourned by Katie at 7:55pm.

Minutes taken and submitted by Elizabeth Staly.