



Five Oaks PTO Meeting Minutes

Thursday, September 21st, 2023

7:00 - 8:00pm via Zoom

Those in attendance:

Board Members - Katie Hickenbottom, LeAnn Gentry, Kellie Slee, Kimberly Hawk

Staff - Ruby Fuller, Oday Vega Alvarez

Parents - Ashlee Richards, Jennifer Carter, Nargis Asghari, Marymae Tacandong, Jessica Irwin, Laurel Arenivar, Emily Murnen, Jennifer Brinkerhoff, Beth Pacyk, Fabian Smith, Amine Tannour, Page, Huzaifa R.

Call To Order - 7:00pm

Welcome and Introductions: Board members and school staff introduced themselves.

Review of June Meeting Minutes (approval required) - Motion to approve by Kimberly and seconded by Katie. Minutes approved.

Principal's Report - Ruby Fuller for Kelly Laverne

The school year has started off well with a new roof that was completed on time. The administration kicked off their fundraiser for the student body fund, which Kim pointed out is separate from the PTO-sponsored fundraiser, which will be held in the Spring. Next month there will be an all-school assembly to introduce students to the Character Strong program and activities. Conferences will be held on October 18th and 19th and messages with sign ups will go out via ParentSquare with the next two weeks.

President's Report - Katie Hickenbottom

The PTO will be providing staff with two dinners for conference meals in October and welcome families to contribute various components. A sign up will be created and sent out via ParentSquare next month. We are seeking a Chairperson and more volunteers for the Staff Appreciation Committee to assist with decor, set up and clean up. New ideas for appreciating our staff are welcome! October's PTO meeting will shift to the 26th so as not to conflict with conferences.

Vice President's Report - Kimberly Hawk for LeAnn Gentry

We earned \$600 at The Meating Place, \$165 through Kona Ice and \$132 from the 50/50 raffle. We also sold 14 Jamba Juice Cards for a \$70 profit. The next fundraisers are Papa Murphy's on 10/13, Red Robin on 10/24 and Mapel Boutique on 11/2. Details about these events can be found at fiveoakspto.org.

Please contribute to our BottleDrop account. Blue bags are available through Kim at treasurer@fiveoakspto.org - we have \$468 in our account right now. Also consider Box Tops and linking a Kroger Rewards account to FOPTO. We are still collecting sneakers for GotSneakers in the school lobby.

Treasurer's Report - Kimberly Hawk

June Budget Report: The ending bank balance for June was \$13,398. We earned \$109 from Kroger Rewards and \$10 from GotSneakers in August. There were no expenditures.

Requests For Funds:

Michael Price submitted a time-sensitive request for \$130 for pastels for an eighth grade big bang science project that was **approved unanimously by the board** on 9/8/23 as he needed the materials by 9/13.

Amy Borlaug and Katrina Flasch requested \$110 for a glow stick science project for all seventh grade classes. **Motion to approve by Kimberly and seconded by LeAnn. Motion was approved.**

Volunteer Coordinator's Report - Kimberly Hawk for Christina Griffith

Current opportunities for volunteering at Five Oaks include serving on the Staff Appreciation Committee or as Chairperson, assisting in the library and helping in the garden on Tuesdays with Mr. Morrison's eighth grade science class. BSD is no longer paying the PTO for volunteers to help in the cafeteria and Nutrition Services lead does not want to train new volunteers at this time. The steps to apply to volunteer with BSD can be found on fiveoakspto.org.

Open Forum

Jennifer Brinkerhoff expressed concern with the school supply distribution, including items received versus what was on the list, notebooks not arriving on time and quality issues. Oday and Ruby acknowledged the process needs improving and appreciated the feedback. Other parents agreed that paying the school as flat fee to acquire supplies is helpful if the problems can be resolved. Beth Pacyk mentioned that Zoom has a translator function the school might want to invest in so that Oday doesn't have to translate each meeting in the chat.

The meeting was adjourned at 7:50 pm.

The next meeting will be on Thursday, October 26th at 7pm via Zoom.

Minutes taken and submitted by Kellie Slee.

