



Five Oaks PTO Meeting Minutes

Thursday, May 18th, 2023

7:00 - 8:00pm via Zoom

Those in attendance:

Board Members - Elizabeth Staly, Kimberly Hawk, Katie Hickenbottom

Staff - Allyson Dubuque, Kristy Brady, Oday Vega Alvarez

Parents - Ashlee Richards, Kellie Slee, Claudio Arechiga, Aija Butler, Misael

Call To Order - 7:02pm

Welcome and Introductions: Board members and school staff introduced themselves.

Review of April Meeting Minutes (approval required) - Motion to approve by Kimberly and seconded by Kellie. Minutes approved.

Principal's Report - Allyson Dubuque and Kristy Brady for Kelly Laverne

Kelly Laverne has been out this week and Barb Evans has been filling in as Principal. State testing concluded and kids worked hard, although many students opted out of participating. An effort will be made next year to increase participation. Staff are so grateful to families and the PTO for the events provided during Staff Appreciation Week! The final Falcon Family Fest will be on Thursday, June 15th and fun activities are being planned by teachers for the last day of school, including an after school dance until 5:30. There will be an all school assembly that morning. The 8th graders want to have pizza for their send-off party and parents will be requested to help serve food.

President's Report - Katie Hickenbottom

Board Elections: A slate of nominees for the 2023-24 Board was presented for a vote:

President - Katie Hickenbottom

Vice President - LeAnn Gentry

Secretary - Kellie Slee

Treasurer - Kimberly Hawk

Volunteer Coordinator - Christina Griffith

No other nominees were presented. **Kimberly made a motion to pass the slate of nominees and Katie seconded. The motion passed.**

Blood Drive: There will be a blood drive at the school in conjunction with the American Red Cross on Friday, June 9th from 12:00-5:00pm. If we collectively donate 30 pints, the Red Cross will pay Five Oaks \$10 a pint. The school has requested at least two parent volunteers to serve as registrars.

Hosting International Students: Two agencies reached out to share information about hosting opportunities involving both college and high school students. The American Cultural Exchange Service will provide a small stipend to host students from Japan over the summer - contact aces.or@exploretheworld.org for more info. CIEE is offering \$200 to the PTO for every family that hosts a high school student from Germany or Uzbekistan. The student covers their own personal expenses and attends the high school closest to the host's home. Contact nhernandez@ciee.org for more info.

Vice President's Report - Kimberly Hawk for LeAnn Gentry

McTeacher Night at McDonald's earned \$844 and McDonald's offered a matching donation for a total of \$1688! Papa Murphy's day for May earned \$73. The next event is Friday, June 9th. On May 24th, 20% of sales at Nothing Bundt Cakes will go to FOPTO when you mention us with your purchase. Kona Ice will be at the Falcon Family Fest on June 15th and will give us 20% of sales that night.

Please contribute to our BottleDrop account. Blue bags are available through Kim at treasurer@fiveoakspto.org. Also consider Box Tops and linking a Kroger Rewards account to FOPTO. We are still collecting sneakers for GotSneakers in the school lobby.

Treasurer's Report - Kimberly Hawk

April Budget Report: The ending bank balance for April was \$13,621. We received \$161 for Restaurant Nights between Papa Murphy's and Chipotle and \$113 from Kroger Rewards. There were no expenses.

Requests For Funds: Robert Gruber requested \$57.99 on behalf of the PE team for a 24 pack of Lacrosse balls from Amazon as right now students are using inadequate tennis balls. **Katie made a motion to approve and Kellie seconded. Motion was approved.**

Proposed Budget for 2023-24: Based on this year's income and expenses to date as well as those anticipated through June, the projected bank balance on 7/1/23 is \$10,110. With adjustments to the budget, it is projected that next year FOPTO will earn \$3000 in corporate donations and matches, \$2500 in Restaurant Nights and \$6000 for our Spring fundraiser for a total income of \$11,500 as well as \$1500 for the BSD

Cafeteria Fund. Expenses include a budget of \$1735 for Administrative Expenses and \$13,200 for School Activities for a total of \$14,935 in expenditures. The proposed budget will be posted on our website for comments or questions and will be voted on in June.

Volunteer Coordinator's Report - Kimberly Hawk for Christina Griffith

Museum Field Trip: Wynter Jones will be taking students to the Portland Museum of Art on Thursday, June 1st and Friday the 2nd and there are still slots available for families who want to chaperone.

Zoo Field Trip: Mr. Price's 8th graders are going to the Oregon Zoo on Friday, June 16th thanks to funding from Beaverton Education Foundation. They need 14 chaperones to accompany them.

Eighth Grade Send Off/Last Day of School: Families will be able to help serve pizza and supervise activities planned by teachers on June 21st. Sign ups will be created once the school identifies the needs and times.

Taking Down Poster Boards: The fundraising poster boards that were hung in the cafeteria need to be taken down so families can pick them up if they want before school lets out. Help is needed on Tuesday, June 6th from 9:30 - 11:30.

Open Forum

N/A

The meeting was adjourned by Katie Hickenbottom at 7:40 pm.
Our final meeting for this school year is Thursday, June 8th at 7pm via Zoom.
Minutes taken and submitted by Elizabeth Staly.