



Five Oaks PTO Meeting Minutes

Thursday, March 21st, 2024

7:00 - 8:00pm via Zoom

Those in attendance:

Board Members - Katie Hickenbottom, LeAnn Gentry, Kimberly Hawk, Kellie Slee, Christina Griffith

Staff - Kelly Laverne, Oday Vega Alvarez

Parents - Ashlee Richards, Jennifer Brinkerhoff, Enyonam

Call To Order - 7:02pm

Welcome and Introductions: Board members and school staff introduced themselves.

Review of February Meeting Minutes (approval required) - Motion to approve by Kim and seconded by Kellie. Minutes approved.

Principal's Report - Kelly Laverne

Many thanks to the volunteers that helped with Outdoor School - the next group will go May 7-10 and volunteers will again be much appreciated for an even larger group.

Classified staff also want to thank the PTO for the treat bags earlier this month. OSAS testing will occur on 4/29 and last year an insufficient number of students participated, so staff will be trying to motivate students throughout April to take the test this year to provide a better snapshot. The school administration would like to collaborate with the PTO on one big fundraiser in the future to decrease competition and confusion.

President's Report - Katie Hickenbottom

Spring Fundraiser: Five staff have agreed to have money raised in their name. Buckets will be placed in the front office so students can contribute cash or checks to a specific staff member and whoever has the most money raised will be duct taped to a wall and rewarded with a \$50 gift card. If students raise our goal of \$5,000 everyone in the school will get a donut party and will be rewarded with a school dance at the end of the year. Families can also donate via the PTO website and get company matches. A video to get students and parents pumped up will be released on 4/15 and the fundraiser will run through 4/26.

May Staff Appreciation Event: The PTO will honor staff the week of May 6-10 by having a movie theme - "Star Staff" with specific decor, a raffle, two lunches (nachos and

gourmet hot dogs) and a snack/popcorn day. Each staff will get their own star to be hung at school and messages of appreciation will be written in chalk at entrances by students. The 8th grade leadership team will be asked to assist and donations will be sought from families via a sign up to help with costs.

Board Positions for 2024-25: There are openings for President, Vice President and Treasurer for next year. There is also a need for supportive positions such as Communications Coordinator, Webmaster, Staff Appreciation Chair, BottleDrop Coordinator and GotSneakers Coordinator. Please message treasurer@fiveoakspto.org with any questions. Training is available!

Vice President's Report - LeAnn Gentry

Upcoming events include Papa Murphy's the second Friday of every month, McTeacher Night at McDonald's on April 25th and Chipotle on May 14th. We are still pursuing Krispy Kreme Donuts and possibly Handel's Ice Cream. Please contribute to our BottleDrop account! Blue bags are available through Kim at treasurer@fiveoakspto.org. Consider using the Box Tops app and linking a Kroger Rewards account to FOPTO. We continue to collect sneakers for GotSneakers in the school lobby.

Treasurer's Report - Kimberly Hawk

February Budget Report: The ending bank balance for February was \$17,179. We earned \$96 from Kroger Rewards, \$7 from GotSneakers and \$301 from Papa Murphy's and Panda Express. Expenditures included \$50 for the OR Secretary of State business renewal fee, \$264 for staff appreciation events and \$260 to reimburse Mr. Morrison for RFF# 06. \$631 has been spent from the Cafeteria Fund.

Requests For Funds: Two RFFs were submitted between the February and March PTO meetings that were considered time sensitive and were approved unanimously by the board outside of a general population meeting. Chris Giles requested two hand held traffic control devices from Amazon for \$27.99 to assist with morning drop off traffic and Troy Bussanich requested \$115.30 for new shuttlecocks for badminton in PE classes.

Volunteer Coordinator's Report - Christina Griffith

Clothes For Kids is a BSD program offering free clothing to families in need and volunteers from Five Oaks are needed to help the week of April 15-18. One must be approved by the district and can sign up for a shift on myimpactpage.com. Choose "Beaverton School District" on the organization drop down menu and then click the "Filter Activities" button. Click on "Clothes For Kids" to see the available shifts.

The steps to apply to volunteer with BSD can be found on fiveoakspto.org.

Open Forum

Ashlee mentioned her grandfather was a custodian at Five Oaks and her aunt got married at the school years ago and she was flower girl. Kelly, who is on her fourth year here, recently met a doctor who was in the original graduating 8th grade class at FO.

The meeting was adjourned at 7:45pm.

The next meeting will be on Thursday, April 18th at 7pm via Zoom.

Minutes taken and submitted by Kellie Slee.