



## Five Oaks PTO Meeting Minutes

Thursday, January 18th, 2024

7:00 - 8:00pm via Zoom

Those in attendance:

Board Members - Katie Hickenbottom, LeAnn Gentry, Kimberly Hawk, Kellie Slee, Christina Griffith

Staff - Kelly Laverne, Oday Vega Alvarez, Wynter Jones, Taylor Morrison

Parents - Ashlee Richards, Jennifer Brinkerhoff, Jenn Carter, Yousif Jabbary, Vivi L.

Call To Order - 7:03pm

Welcome and Introductions: Board members and school staff introduced themselves.

Review of December Meeting Minutes (approval required) - Motion to approve by Kim and seconded by LeAnn. Minutes approved.

### Principal's Report - Kelly Laverne

The Falcon Family Fest on 1/25 from 6-8pm will feature student works. Families from our feeder elementary schools are invited. Conferences will be held on 2/7 and 2/8 and will be student led. There is no school on the 8th or 9th. Forecasting for eighth graders will be held on the 15th and there will be a fifth grade parent night on the 28th from 6-7pm. Outdoor school for sixth graders will be split based on science classes and held the week of March 12th and a week in May. They might ask for volunteers to help organize the send off and return of students.

### President's Report - Katie Hickenbottom

The PTO will be selling Jamba Juice cards for \$10 apiece at the Falcon Family Fest and will hold a 50/50 raffle - bring cash for the chance to win! We will be providing two dinners for the conferences in February and will send out a sign up which Ashley offered to create via ParentSquare in the next two weeks. Families will have an opportunity to donate food and help set up and clean up the break room. We will also be decorating the staff break room for Valentine's Day and providing sweet treats, donuts and coffee for staff. Help setting up the morning of 2/14 is appreciated!

### Vice President's Report - LeAnn Gentry

December's Papa Murphy's event earned us \$80 and the Burgerville event raised \$145. There is a fundraiser at Panda Express on 1/23 and Papa Murphy's on 2/9. Please contribute to our BottleDrop account! Blue bags are available through Kim at [treasurer@fiveoakspto.org](mailto:treasurer@fiveoakspto.org) - we have \$1150 in our BottleDrop account. Consider using the Box Tops app and linking a Kroger Rewards account to FOPTO. We continue to collect sneakers for GotSneakers in the school lobby.

### Treasurer's Report - Kimberly Hawk

December Budget Report: The ending bank balance for December was \$14,899. We earned \$9 from GotSneakers, \$349 from Jamba Juice cards and \$1772 from Benevity. Expenditures included reimbursements of \$20 to Katie Hickenbottom for the web domain name fee, \$13 to Eric Salkeld for RRF #03, \$262 for gift cards for three retiring staff members and cakes/supplies for the Staff Appreciation event purchased by Kim Hawk and \$481 for the Pacific Perks coffee cart. There is still \$1508 available for school administration to use in the Cafeteria Fund after they spent \$32 in December towards snacks for students for after school clubs in January.

Requests For Funds: Wynter Jones has planned a field trip to Portland Art Museum for her eighth grade classes on 3/7 and 3/14 for an exhibit featuring Black artists. She needs funding for the busses. **Kim made a motion to approve up to \$400 for two busses and Christina seconded it. The motion passed unanimously.**

Taylor Morrison is seeking \$300 for 135 eighth grade science students to purchase materials for projects for a Middle School Science Fair in March. **Kim made a motion to approve \$300 and Christina seconded. The motion passed unanimously.**

### Volunteer Coordinator's Report - Christina Griffith

The school social worker would appreciate ongoing assistance with organizing and maintaining the food pantry and clothes closet. Shifts are available daily from 11:30-1:30 or she can be messaged at [allison\\_schrader@beaverton.k12.or.us](mailto:allison_schrader@beaverton.k12.or.us) to make arrangements for alternate hours. The steps to apply to volunteer with BSD can be found on [fiveoakspto.org](http://fiveoakspto.org).

### Open Forum

Discussion was held about the Internet Safety class offered last week, including being able to livestream future events and scheduling one just after school starts next year or at Back to School Night. Jennifer Brinkerhoff asked about the inequity of Mr. Morrison's classes participating in gardening and science fair events but not students enrolled in Mr. Price's classes. Kelly acknowledged her concern and suggested further discussion in private. Yousif Jabbery asked how to donate to the PTO (drop off a check at school or go to [fiveoakspto.org](http://fiveoakspto.org)) He may be able to get donuts donated via Sesame Donuts.

The meeting was adjourned at 7:59pm.

The next meeting will be on Thursday, February 22nd at 7pm via Zoom.

Minutes taken and submitted by Kellie Slee.

