



## Five Oaks PTO Meeting Minutes

Thursday, February 9th, 2023

7:00 - 8:00pm via Zoom

Those in attendance:

Board Members - Elizabeth Staly, Kimberly Hawk, Christina Griffith, Katie Hickenbottom

Staff - Kelly Laverne, Kristy Brady, Oday Vega Alvarez

Parents - Ashlee Richards, Amanda Nelson, Claudio Arechiga

Call To Order - 7:01pm

Welcome and Introductions: Board members and school staff introduced themselves.

Review of January Meeting Minutes (approval required) - Motion to approve by Christina and seconded by Elizabeth. Minutes approved.

### Principal's Report - Kelly Laverne

The Falcon Family Fest was well attended and a big success. Thanks to the PTO for helping out with their raffle. The Book Fair took in more money than ever before. The second semester just started and conferences are planned for February 15th and 16th. There is no school on the 16th and 17th.

There will be a Community Day on February 22nd after the holiday weekend. Students will be making posters and volunteers are welcome to come help out from 10:15 - 11:15.

On February 27th, incoming fifth graders will be touring the school on Fly Up Day. A virtual informational event will be held for their parents on March 1st from 6:30 - 7:30 pm.

Plans are being made by Mr. Centis to partner with the Five Oaks Museum by bringing a speaker to address all the students at school. They had asked for \$300 for 30 students to tour the museum, which is cost prohibitive.

Outdoor school for sixth graders will be overnight this year from April 25th - 28th at Camp Harlow in Eugene and Camp Trickle Creek in Salem. There will likely be a gear drop of at the school the night before students leave from 5-7pm. More information will be sent out in early March and a Q & A session is planned with camp directors for parents on March 8th from 6-7pm in the school library.

#### President's Report - Katie Hickenbottom

The Staff Appreciation Committee is planning to treat the staff for Valentine's Day and obtained five \$50 gift cards from local grocery stores to purchase goodies. The break room will be decorated and used again the following two nights for dinner for staff during conferences. Ashlee as Staff Appreciation Chair reported that there are still several needs for conference meals. A reminder will be sent out via ParentSquare seeking donations from families of chili, breads, salads, veggie trays and desserts.

#### Vice President's Report - Kimberly Hawk for LeAnn Gentry

We earned \$87.44 at Papa Murphy's in January and \$122.20 at Panda Express. Tomorrow is another Papa Murphy's event and a dinner night out is planned for Chipotle on March 14th. Buy a dozen donuts at Krispy Kreme until February 17th and 50% of the purchases will go to FOPTO. Order online and a voucher will be emailed - donut vouchers can be used at any location, gifted to others and redeemed whenever desired.

Please contribute to our BottleDrop account. Blue bags are available through Kim at [treasurer@fiveoakspto.org](mailto:treasurer@fiveoakspto.org). Also consider Box Tops and linking a Kroger Rewards account to FOPTO.

### Treasurer's Report - Kimberly Hawk

January Budget Report: The ending bank balance for January was \$13,898. We received a \$20 PayPal donation for the Culinary Club, \$125 from Papa Murphy's, \$600 from our BottleDrop account, \$97 from Box Tops and a \$300 Benevity donation from a Nike family. Expenses included \$50 for the Oregon Secretary of State Renewal Filing Fee and \$449 to reimburse Mr. Martin for Culinary Club expenses.

Requests For Funds: There were no requests for funds submitted this month.

### Volunteer Coordinator's Report - Christina Griffith

Mr. McNeill is still looking for volunteers to help out during band classes - message him directly at [patrick\\_mcneill@beaverton.k12.or.us](mailto:patrick_mcneill@beaverton.k12.or.us) if you can help.

Art Lit training and lessons in seventh grade classes are being planned for Wednesday, March 8th. The project involving Keith Haring's work will be the focus again and training will be provided for volunteers.

### Open Forum

Christina expressed her appreciation for how well the Falcon Family Fest went and said she has another middle school student who attends a different school and really notices a positive difference. The next Falcon Family Fest will be on June 15th - there was discussion about having food and another raffle.

The meeting was adjourned by Katie Hickenbottom at 7:39 pm.  
Our next meeting is Thursday, March 16th at 7pm via Zoom.  
Minutes taken and submitted by Elizabeth Staly.